

# INFORMATION BOOKLET

## RK UNIVERSITY

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## PRESIDENT'S MESSAGE

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Welcome to RK University. We at RKU believe that our University and its constituent schools are all about our students. I want students at RKU to feel happy about learning, about going to class. Learning should be relevant to your life, and you must feel that your experience at RKU was a worthwhile one.

And therefore, our philosophy also revolves around three Sanskrit words.

**Abhayasam** - means working with rigour and passion in the field of academics.

**Samuldradham** - means self development with strong fundamentals.

**Swadhinam** - means independence of thought.

With high academic standards, experienced faculty members, state-of-the-art Infrastructure and collaboration with leading universities, professional forums and industries, your association with RK University will be the most fruitful experience of your life



**KHODIDAS S. PATEL**

PRESIDENT OF RK UNIVERSITY

## EXECUTIVE VICE PRESIDENT'S MESSAGE

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On behalf of SHTC Trust, I welcome you all to the RK University Parivaar! I congratulate you for getting this rare opportunity of being a student of a University.

At RKU we have been working hard to provide you conducive environment to achieve your aims and objectives. You will be experiencing " Change + " in all your activities of Learning processes, Exams , Assessments and Events! I am confident, you will highly appreciate your decision of choosing RK University.



**DENISH PATEL**

EXECUTIVE VICE PRESIDENT OF RK UNIVERSITY

## VICE PRESIDENT'S MESSAGE

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Traditional higher education institutions and structures are failing. We see more and more reports and studies highlighting the fact that most students coming out of professional colleges are unemployable. But perhaps more importantly, the idea of teaching-learning process is being reduced to a mere “transaction” that too an unsatisfying transaction to all parties involved. The students don't feel happy in class, the teachers are perpetually stressed, and parents suffer from anxiety.

However, things are not “traditional” at RKU. We don't stick to old methods of teaching and assessing. We are spearheading a revolution in learning experience of students at RKU, be it formal learning or informal learning. Our teachers are equipped with the most modern and scientifically proven adult learning strategies. Learning at RKU is fun, satisfying and enriching to the students as well as teachers. We are constantly learning from top institutions and researchers in the world to update and change our curriculum, our teaching methods and assessment systems. Placements and professional success later in life are a natural outcome of the robust educational processes employed at RKU.



Welcome to the most exciting  
and enriching phase of your life,  
Welcome to RKU

### MOHIT PATEL

VICE PRESIDENT OF RK UNIVERSITY

**M.Ed** – Harvard University  
(Harvard Impact Scholar)

**M.Phil** – University of Cambridge  
(Cambridge Commonwealth Scholar)

## THE UNIVERSITY

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RK University (RKU) is a leading University offering variety of courses ranging from Diploma studies to Doctorate research. Since its inception in the year of 2005, the RKU has made a constant endeavour to provide quality education and a platform for overall development to its students.

In serene surroundings away from the city, the lush green ambience of the university provides students an education system that is just the right blend of modern techniques and traditional values facilitating the enhancement of students' physical, mental, social and spiritual values.

RKU has a sprawling green campus that is well connected to the city. The fully residential campus offers students a peaceful and conducive study environment along with facilities like hostels, mess and canteen, indoor and outdoor sporting activities.

RKU is pioneering advanced teaching and learning methods such as active learning, in class assessments, formative assessments, and technology mediated learning, etc. These initiatives help our students in learning more deeply while enjoying the process of learning.

RK University is a state private university established by the Government of Gujarat under Gujarat Private Universities Act 2009. RKU is empowered to award degree by UGC under section 22 of UGC Act 1956.

## RK UNIVERSITY IS COMPRISED OF \_\_\_\_\_

### ( School of Engineering

Undergraduate Programs	Seats	Postgraduate Programs	Seats
Mechanical Engineering	300	Machine Design	18
Computer Engineering	240	Thermal Science	18
Information Technology	60	Civil Engineering (Construction Technology)	24
Civil Engineering	180	Computer Aided Analysis & Design	24
Electrical Engineering	120	Electronics & Communications	48
Agricultural Engineering	60	Computer Engineering	72
Electronics & Communication	60	Embedded System	24
		VLSI System Design	24
		Electrical Power Systems	24
		MCA (Regular/Lateral)	120
		MBA	60

### ( School of Diploma Studies

Diploma Programs	Seats
Mechanical Engineering	300
Computer Engineering	60
Electrical Engineering	180
Civil Engineering	180
Electronics & Communication	60

### ( School of Physiotherapy

Undergraduate Programs	Seats	Postgraduate Programs	Seats
Bachelor of Physiotherapy	100	Musculoskeletal and sports science (MPT-MSS)	4 seats per guide
		Neuromuscular Science (MPT-NMS)	
		cardiovascular and pulmonary science (MPT-CVPS)	
		Community based rehabilitation (MPT-CBR)	
		Pediatric Science (MPT-PS)	
		Women's health (MPT-WH)	
		Preventive Physiotherapy (MPT-PP)	
		Electrodiagnostic Studies (MPT-ES)proposed	

## RK UNIVERSITY IS COMPRISED OF \_\_\_\_\_

### ( School of Pharmacy

Undergraduate Programs	Seats	Postgraduate Programs	Seats
Bachelor of Pharmacy	60	Master of Pharmacy (Pharmacology)	24
		Master of Pharmacy (Pharmaceutics)	24
		Master of Pharmacy (Quality Assurance)	24

### ( School of Management

Postgraduate Programs	Seats
Master of Business Administration	120

### ( School of Computer Science

Undergraduate Programs	Seats	Postgraduate Programs	Seats
Bachelor of Computer Applications (BCA)	60	MSc (IT)	120

### ( School of Science

Undergraduate Programs	Seats	Postgraduate Programs	Seats
Bachelor of Science (Chemistry)	180	Master of Science (Microbiology)	30
Bachelor of Science (Microbiology)	180	Master of Science (Analytical/Organic Chemistry)	60

### ( School of Business Studies

Undergraduate Programs	Seats
Bachelor of Business Administrations (BBA)	60

### ( Faculty of Doctoral Studies & Research

Doctoral Programs (PhD)
Engineering ( Management ( Physiotherapy ( Pharmacy ( Applied Science ( Computer Science



## VICE CHANCELLOR'S MESSAGE

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RK University's commitment to excellence and innovation in research and teaching is central to its vision of enriching society's intellectual, cultural, scientific, economic, environmental spheres. We pride ourselves on being a community, devoted to excellence across the board – in teaching, in research, in transferring knowledge out of the university for general public benefit, in promoting and enabling the growth of academic disciplines whilst also working across disciplinary divides to address some of the major problems facing mankind.

We continue to revitalize both our academic and co-curricular programs and improve the physical facilities in which they take place. Renovations and new construction in our library, classroom, laboratory, student activity, and residential life facilities - either completed, underway, or in planning - support the nationally-recognized and accredited programs in which our students live and learn. Our outstanding co-curricular programs in Campus programs, Student Activities, Career Development, and Residential Life are offering students a wide variety of activities to complement their academic preparation. We are committed to providing extraordinary academic opportunities for our students consistent with the traditions of our mission and are proud of what our students and faculty have accomplished.

RK University provides both internal and external professional and academic courses with choices of specialization, as you can see in this Information Booklet, and they are taught incrementally to a high level and standard. Students are encouraged to be very critical in what they have learned and course subjects are approached from different perspectives, aided by continuous assessment including case-study, industrial visits, tutorials, special assignments, projects and examinations. Supplemented with study tours and internship, such a comprehensive approach often helps to inculcate an entrepreneurial spirit in our graduates who tend to be more confident and successful in their job or business prospects because of their newly acquired technical, human and conceptual skills.

RK University will continue to work in partnership with academic centres of excellence around the world, with industry and the professions, with governments, and with our network of alumni, to achieve the highest standards of excellence in the creation and application of knowledge.

On behalf of RK University, I welcome you to a period of unique study experience that will certainly enhance your intelligence and future career.

## RK UNIVERSITY

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### VISION

To be a leading educational organization imparting holistic education to help students become responsible world citizens who are sensitive to the needs of the society.

### MISSION

To develop a community of students and academicians who are a part of world class education system which is developed in a manner which supports the intellectual, professional and moral growth of the students leading to advancement of human knowledge through enterprising research.

## EDUCATIONAL REVOLUTION AT RKU

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Over the past year, we have made incredible leap forward in the changing the whole system of teaching and learning at RKU. The initiatives that we have taken are truly revolutionary and never seen before in Indian education system. In some cases we are rethinking the most fundamental prejudices attached to the learning process while in come other cases we are ushering in new pedagogical approaches and tools. We spend incredible amount of time and energy in designing learning interventions for students and faculties. Some of the initiatives are:

### 1. Learning Experience Design:

A 6 week program for faculties that provides participants with a collaborative, immersive and hands-on environment in which to explore ideas about learning and formulate their own philosophy and approach to designing learning experiences.

### 2. Lesson Planning Project:

A 3 day program which introduces participants to practical skills necessary to create effective lesson plans. Participants are assigned individual mentors who guide them in designing lesson plans after the program.

### 3. University Bridge Program:

A 4 week bridge program that can be delivered to students across the university. This program prepares new students to have a successful transition from 12th grade to university education emphasising active learning, self learning, group learning and addressing any knowledge gaps that may exist.

### 4. New Faculty Orientation:

A 3 day program that introduces new and early career faculties to contemporary educational practices and seminal learning theories in an immersive and collaborative environment. Faculties are guided to prepare a teaching philosophy statement that drives their teaching approach in class.

There are other programs under development currently. Program effectiveness research on the already conducted interventions is already underway.

We are also introducing **Outcomes Based Education** throughout all courses and programs at RKU. Under this initiative, all degree and diploma programs as well as all courses will be designed based on the intended outcomes.

## EDUCATIONAL REVOLUTION AT RKU

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RK University

### Program Educational Objectives (PEOs):

PEOs are broad statements that describe the career and professional accomplishments that the program is preparing the graduates to achieve a few years after completion of the program. following graduation our students are expected to :

#### School of Engineering:

- PEO 1: Core Competency: Successfully apply fundamental mathematical, scientific, and engineering principles in formulating and solving engineering and real life problems for betterment of society.
- PEO 2: Breadth: Will apply current industry accepted practices, new and emerging technologies to analyze, design, implement and maintain state of art solutions.
- PEO 3: Professionalism: Work effectively and ethically in ever changing global multi-disciplinary professional environment.
- PEO 4: Learning Environment: Demonstrate excellent communication and soft skills to fulfill their commitment towards social responsibilities and foster life-long learning.
- PEO 5: Preparation: be able to participate in competitive exams and Promote research and patenting to enhance technical and entrepreneurship skills within them.

#### School of Diploma studies:

- PEO 1: Demonstrate fundamental engineering principles in real life practices and solving engineering problems.
- PEO 2: Adhere themselves morally as well as ethically in their professional & social environment.
- PEO 3: Demonstrate advanced practical skills and soft skills to enhance the state of their practice in day to day life.
- PEO 4: Adapt new technologies and advancements to survive in the ever changing world.
- PEO 5: Perform entrepreneurial skills.

#### School of Physiotherapy

- PEO 1: Understand and practice professional principles of physiotherapy in private clinic, hospital, government and non-government organization, academia, research institute, and entrepreneurial pursuit.
- PEO 2: Contribute to society as broadly educated, expressive, ethical and responsible citizens with proven expertise in health care need of the society for promotion, prevention and cure of various diseases and disorders.
- PEO 3: Possess quality of critical thinking, hands on skills, clinical reasoning and evidence / outcome based practice to improve Quality of Care and Quality of Life of every individuals.
- PEO 4: Achieve peer-recognition, as an individual or in a team, through demonstration of good clinical analytical assessment and management strategies in various diseases and disorders in field of physiotherapy and rehabilitation science.
- PEO 5: Thrive to pursue life-long learning to fulfil their goals in ever changing health care industries.

#### School of Pharmacy:

- PEO 1: Apply fundamental principles of pharmacy in developing entrepreneurial expertise and solving community-based problems
- PEO 2: Work competently in various areas of pharmaceutical industry and inter-disciplinary research
- PEO 3: Work effectively and ethically in their professional environment
- PEO 4: Seek constant improvement and develop new skills to enhance the state of their pharmaceutical practice.

## EDUCATIONAL REVOLUTION AT RKU

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### School of Management:

- PEO 1: Be successful professionals in industry, government, academia, research, entrepreneurial pursuit and consulting firms.
- PEO 2: Contribute to society as broadly educated, expressive, ethical and responsible citizens with proven expertise
- PEO 3: Achieve peer-recognition, as an individual or in a team, through demonstration of good analytical, research, design and implementation skills
- PEO 4: Thrive to pursue life-long reflective learning to fulfill their goals

### School of Science:

- PEO 1: Successfully apply principles of fundamental science for creating solutions of industrial and non industrial problems
- PEO 2: Work proficiently in any core areas of Science practice
- PEO 3: Be ethical in their professional environment
- PEO 4: Improve skills and develop new skills to enhance the state of their practice.
- PEO 5: Be adaptable for future formal and informal learning needs.

### School of Computer Science;

- PEO 1: Equip with an integrated set of skills that will allow them to develop their professional careers in the field of computer science and applications.
- PEO 2: Equip with the theoretical and practical knowledge that is necessary to enable them to understand the design of complex computer applications.
- PEO 3: Acquire the latest technical skills and build their carrier on the basis of continuous learning and adaptability.
- PEO 4: Develop the techniques to work ethically with the complex applications in web-based technologies and also to acquire the managerial ability to analyze, design, develop and to maintain software.

## EDUCATIONAL REVOLUTION AT RKU

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RK University

### Program Outcomes (Pos):

POs are statements that describe what students are expected to know and be able to do by the time of graduation. the program outcomes are as follows: student have

### School of Engineering

- PO 1 : An ability to apply knowledge of computing, mathematics, science, and engineering
- PO 2 : An ability to design and conduct experiments, as well as to analyze and interpret data
- PO 3 : An ability to design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability
- PO 4 : An ability to work effectively in Team(may be multi-disciplinary teams)
- PO 5 : An ability to identify, formulate, and solve engineering problems
- PO 6 : An understanding of professional and ethical responsibility and social issues
- PO 7 : An ability to communicate effectively
- PO 8 : An understanding of the impact of engineering solutions in a global, economic, environmental, and social context
- PO 9 : A recognition of the need for, and an ability to engage in life-long learning and continuing professional development
- PO 10 : An understanding of contemporary and emerging technology systems.
- PO 11: An ability to use the techniques, skills, and modern engineering tools necessary for engineering practice
- PO 12 : An ability to participate and succeed in competitive examinations related to higher education and employment.

### School of Diploma Studies

- PO 1: An ability to apply knowledge of mathematics, science and engineering.
- PO 2: An ability to practice knowledge of engineering principles in one's own work, as a member and leader in a team, to manage projects in multidisciplinary environments.
- PO 3: An ability to create, select and illustrate appropriate techniques, resources and modern analytical and engineering tools to identify, formulate and solve engineering problems.
- PO 4: An ability to demonstrate a system, component or process to meet desired needs within realistic constraints such as economical, environmental and social boundaries.
- PO 5: An ability to communicate effectively.
- PO 6: An ability to conduct experiments, as well as to analyze and interpret data and provide meaningful conclusion.
- PO 7: An ability to understand the impact of engineering in a global, economic, environmental and societal context.
- PO 8: An ability to practice moral & ethical behaviour.
- PO 9: Knowledge of contemporary issues.
- PO 10: An ability to build entrepreneurial skills.
- PO 11: An ability to engage in life-long learning.
- PO 12: An ability to appreciate the importance of goal setting and to recognize the need for life-long learning.

## EDUCATIONAL REVOLUTION AT RKU

### School of Physiotherapy:

- PO 1 : An ability to apply knowledge of anatomy, physiology and kinesiology in professional physiotherapy practice.
- PO 2 : An ability to assess, critically analyze, formulates goals and manages patients' with various diseases and disorders in field of physiotherapy and rehabilitation science.
- PO 3 : An ability to select various exercises therapy and electro-therapeutic tools and techniques with appropriate skills in management of patients for promotion, prevention and cure of various conditions.
- PO 4 : An ability to function in a system that meet desired health care needs of the patients/society in given constraints such as health, safety, security and available resources to improve quality of care and quality of life of every individual.
- PO 5 : An ability to devise and conduct clinical trial, interpret data and provide well informed conclusion on given cases.
- PO 6 : An ability to understand the impact of solutions in a contemporary, global, economical, environmental, and societal context for sustainable professional development.
- PO 7 : An ability to function professionally with ethical responsibility as an individual as well as in multidisciplinary teams with positive attitude.
- PO 8 : An ability to have professional communication and behaviour.
- PO 9 : An ability to appreciate the importance of goal setting and to recognize the need for life-long learning.
- PO 10 : An ability to be well informed socially responsible global citizen with sharp critical thinking skills having sound awareness about finance management, administration, health laws and human rights, ethics and values.

### School of Pharmacy:

- PO 1 : An ability to apply knowledge of pharmaceutics, pharmaceutical chemistry, pharmacology and pharmacognosy.
- PO 2 : An ability to design and conduct experiments, as well as to analyze and interpret data
- PO 3 : An ability to design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability
- PO 4 : An ability to conduct the investigation of complex problems using research based knowledge and research methods including design of experiments, analysis and interpretation of data and synthesis of information to provide valid conclusions
- PO 5 : An ability to create, select and apply appropriate techniques, resources and modern analytical and pharmaceutical tools to identify, formulate, and solve problems pertaining to pharmacy
- PO 6 : An ability to apply reasoning informed by contextual pharmaceutical knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to professional pharmaceutical practice
- PO 7 : An ability to understand the impact of pharmacy in a global, economic, environmental, and societal context
- PO 8 : An understanding of professional and ethical responsibility
- PO 9 : An ability to function on multi-disciplinary teams
- PO 10 : An ability to communicate effectively.
- PO 11 : A recognition of the need for, and an ability to engage in life-long learning
- PO 12 : An ability to apply knowledge and understanding of pharmaceutical and management principles in one's own work, as a member and leader in a team, to manage projects and in multi disciplinary environments

## EDUCATIONAL REVOLUTION AT RKU

RK University

### School of Management:

- PO 1 : An ability to apply knowledge of management in practice.
- PO 2 : An ability to design and conduct research, as well as to analyze and interpret data
- PO 3 : An ability to design a system, component, or process to meet desired needs within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability
- PO 4 : An ability to function on multi-disciplinary teams with positive attitude.
- PO 5 : An ability to identify, formulate, critically thinking and solve management problems.
- PO 6 : An ability to functions professionally with ethical responsibility.
- PO 7 : An ability to devise and conduct experiments, interpret data and provide well informed conclusions.
- PO 8 : An ability to communicate effectively.
- PO 9 : An ability to recognition of the need for, and an ability to engage in life-long learning
- PO 10 : An ability to understand the impact of management solutions in a global and societal context.

### School of Science:

- PO 1 : An ability to apply knowledge of basic science principles.
- PO 2 : An ability to design and conduct experiments, as well as to analyze and interpret data to find out the solution.
- PO 3 : An ability to create, select and apply suitable techniques, resources and modern analytical and Scientific tools to identify, formulate and solve problems pertaining to Applied Science.
- PO 4 : An ability to develop and promote entrepreneurship.
- PO 5 : An understanding of professional and ethical responsibility.
- PO 6 : An ability to recognize the need and an ability to engage in life-long learning
- PO 7 : An ability to work as member and leader in a team, to manage projects and in multidisciplinary environments.
- PO 8 : An ability to communicate effectively

### School of Computer Science:

- Po 1 : An ability to apply the fundamental knowledge of computer science and applications.
- Po 2 : An ability to design and conduct experiments, as well as to analyze and interpret data
- Po 3 : An ability to design computer applications, software and tools to meet desired needs within realistic constraints such as economic, social and ethical.
- Po 4 : An ability to identify, formulate, and solve computer science problems
- Po 5 : An ability to understand the impact of computer application solutions in a global, economic, environmental, and societal context
- Po 6 : An ability of life-long learning
- Po 7 : Knowledge of contemporary issues of computer science and applications field.
- Po 8 : An ability to use the techniques, skills, and modern computer application tools for software development.
- Po 9 : An ability to design and implement by evaluating a computer-based system, process, component, or program to meet desired needs.
- Po 10 : An ability to apply algorithmic principles and computer science theory in the modelling and design of computer-based systems in a way that demonstrates the comprehension of the tradeoffs, involved in design choices.
- Po 11 : An ability to apply soft skills in their professional career.
- Po 12 : An ability to be a successful entrepreneur and a leader.



## DIVERSE TEACHING METHODS

### Teaching Methodology

DESIGNED SPECIFICALLY TO SUPPORT THE INNOVATIVE AND GLOBALIZED PROGRAM CURRICULUM OF THE CONSTITUENT INSTITUTES.

- ( Classroom learning is highly interactive involving case studies, simulations and exercises, individual & group presentations, role-plays and live projects.
- ( Lectures and seminars from distinguished speakers from academia and industry are included in the curriculum to keep students updated on emerging trends in the industry and economy.
- ( The teaching methodology is designed to enhance originality of thoughts, creativity in decision making and building managerial competence.
- ( Strong emphasis is laid on building analytical capability among the students through participation and presentation of cases ranging from brief business situation analysis to functional cases in each stream.
- ( Students with different backgrounds, qualifications and learning styles are encouraged to bring in their experiences and perspectives as key learning. In both individual and team-based projects, students constantly challenge themselves and are inspired to give their best in an academically rigorous yet open-minded environment.
- ( Team work and peer learning is one of the key focus areas. Tasks/assignments are designed in such a fashion that these involve a lot of group work and interaction among students. All this enables student learn interpersonal skills and group dynamics; an extremely essential requirement for later part of their lives.

## RULES & REGULATIONS

### Rules - RK University

RULES OF DISCIPLINE TO BE OBSERVED IN OR OUTSIDE THE UNIVERSITY

- ( Every student must carry his/ her Identity Card which should be produced when demanded.
- ( It is mandatory for the students to attend the classes, sessions, co-curricular activities etc. on all working days from the start to the end of the term/ semester. Absence due to illness or unavoidable circumstances shall be considered only if the application is supported with medical certificate in case of illness and / or leave application form from the parent is submitted to the Head of the Institution.
- ( Students are expected to behave in a responsible manner and abstain from chatting amongst themselves while the class is in progress.
- ( Students are expected to be polite individually or in groups and show respect to the faculty/ staff of the institute/ University.
- ( Any indiscipline or misbehavior in class or in the campus or in the bus or even outside the campus would warrant disciplinary action against the student(s).
- ( Any action of any individual, group or a wing, which amounts to interference in the regular administration of institute, is prohibited. Disciplinary actions will be initiated against such student(s).
- ( Causing disfiguration or damage to the property of the University or belongings of staff members or students is prohibited.
- ( No student shall indulge in any activity that might be illegal or may lead to disorderliness.
- ( No student shall be in possession of liquor, drugs or any intoxicating materials, nor would consume such things.
- ( Smoking cigarettes/ chewing pan or tobacco or gutkha is strictly prohibited.
- ( Indecent behavior in any form will not be tolerated.
- ( Use of mobile phone is strictly prohibited in the classrooms, corridors, or inside the blocks.
- ( Activities like video shooting, photography, playing musical instruments and listening to radio, tape recorder, etc. are prohibited on the Campus except with the permission of the Head of the Institution.
- ( The students are expected to be in the class rooms/ Laboratory or any place of study on time prior to the commencement of the study.
- ( Use of helmets is compulsory for everyone who rides a two-wheeler to and from the campus.
- ( Students should follow a decent dress code when they come to the University.
- ( Any kind of ragging in the class, campus or in the bus or even outside the campus is strictly prohibited.
- ( Any kind of misuse of Internet, intranet or computer software, mobile etc. is strictly prohibited.
- ( Disobeying any instructions of any kind issued by the Head of the Department will be considered as indisciplinary action on the part of the student.
- ( The items which are not covered above and which the Head of Institution considers as indisciplinary action will be dealt with, under these rules.

## RULES & REGULATIONS

### Hostel Rules - RK University

#### THE DISCIPLINARY RULES TO BE OBSERVED IN THE HOSTELS

- ( As the hostel is located on the campus, the students are expected to conduct themselves in a manner, which will not cause offence, inconvenience to other members at the campus.
- ( The students must observe complete discipline inside the hostel premises and see that no wasteful improper and destructive use is made of amenities such as water, electricity, furniture, etc.
- ( The students shall be responsible for any damage done in the building or any other articles in the hostel, and will be required to pay the damages as decided by the management.
- ( Each student will see that his / her action does not lead to breach of privacy or cause inconvenience to other residents of the hostel.
- ( The student will observe decent behavior in such a way that it will not cause disturbance of any kind to his / her fellow residents.
- ( Students shall be in the Campus / Hostel premises by the designated time as decided by the competent authority.
- ( No waste paper or rubbish would be thrown around /in the hostel. When the student(s) goes out of the room, he / she should see that the lights are also switched off.
- ( A student shall only occupy the room when seat is allotted to him/ her in the hostel and shall not change the same.
- ( Hostel student shall not stay overnight out of the hostel without the permission of official designated by the Head of the Institution. Permission for such requirement should be sought in writing, indicating the address with the telephone number at which the student will be spending night.
- ( Boys and Girls can interact with each other in the designated areas as decided by the Competent Authority. Under no circumstances, the boys and girls will enter the rooms of each other.
- ( Ragging in the hostel and on the campus is strictly prohibited. Any student indulging in this will be liable to be expelled not only from the hostel but also from the institute / university.
- ( Gambling, possession and usage of alcoholic drink and narcotics anywhere within the hostel premises is strictly prohibited. This is in accordance with the legal requirements of the state, and breach of this clause under state laws will be dealt with according to law.
- ( No celebrations or social gatherings shall be held in the hostel premises without the prior permission of the Head of the Institution.
- ( All complaints about the staff working in the hostel shall be made to the warden and under no circumstances the students will abuse or assault the staff.

## RULES & REGULATIONS

### Additional Hostel Rules – Girls

- ( No visitor will be invited to take part in meeting or a function without prior permission of Head of the Institution.
- ( In case student desires to stay out of the hostel for the night or leave the station, she should apply to the officials designated by the Head of the Institution in writing along with recommendation of local guardian or parents and obtain necessary permission.
- ( No other person(s) will be allowed to enter the premises of the hostel without the permission of the warden except the local guardian and the parents during the prescribed time.
- ( No student will be permitted to enter after the roll call unless she produces a written permission obtained from the warden, which will not be on the basis of the request made either by the local guardian or parent.
- ( Even during prescribed time for visit, the concerned visitors have to make entry in the register kept for the same.

## RULES & REGULATIONS

### Hostel Rules – General

- ( Hostel accommodation will be made available to a student only for the stipulated actual duration of the course which he/ she is in. Students must vacate their rooms at the end of each Regular Examination and hand over the rooms to the hostel in charge.
- ( The student will be required to sign the receipt of the items of furniture and fixtures to be used by them. They will be responsible for any damage to any furniture and fixtures or the property of the rooms. While leaving the room at the end of the semester, every student shall handover the charge of the furniture and other material available in the room to the warden.
- ( Students desiring to reserve their seats for the next semester must submit their applications for readmission in prescribed form to the warden before they leave for the vacation.
- ( If the student locks the room with private lock and leave for vacation, the warden shall have right to open the lock and take possession of the room.
- ( Security of students' belongings is their own responsibility. The students have to make sure that they lock the rooms properly before they leave for the day's schedule. Any theft should immediately be reported to the Warden and Head of Institution.
- ( The officials of University / Institutes have right to inspect any hostel room at any time.
- ( No guest will be allowed to stay overnight in the hostel rooms.
- ( All types of payments like light bill, or other charges, if any, will be paid at the hostel office.
- ( Food will not be served in the hostel unless a student is sick and unable to move out to the mess.
- ( The student at the time of admission will get name of the local guardian approved by her parents in the prescribed Performa.
- ( All cases of sickness must be reported immediately to the warden/ institute authority. This is a joint responsibility of the sick student and his/ her roommate and those in the adjoining rooms. Emergencies or accidents should also be immediately reported to Warden and Head of Institution.
- ( The University has right to change the allocation of rooms or get the rooms vacated anytime if exigency demands.
- ( The visiting hours of the guardian of the student will be determined and during that period only the local guardian can meet the student in the designated areas only.
- ( The University reserves right to change any or all the rules without prior notice.

## RULES & REGULATIONS

### Penalties

#### PROCEDURE TO BE FOLLOWED FOR IMPOSING PENALTIES:

For disobeying any disciplinary rules, the competent authority as defined under relevant regulation will take disciplinary action against the student concerned. There shall be separate procedure for imposing minor penalty and major penalty. The following indisciplinary action on the part of the student shall be subjected to the major penalties:

- ( Damaging the property of the University / Institutions (moveable or immoveable)
- ( Involving in violence on and outside the campus including instigating the violence.
- ( Involving himself / herself in criminal act like using alcoholic beverages, drugs, gambling on or outside the campus including instigating the other students for such action.
- ( Ragging in and outside the campus.
- ( Any act which deteriorate the overall atmosphere in the campus or the institute.
- ( Theft of University property or the property of the other students, staff or any other person on the campus.
- ( Any other act which the Head of the Institution feels as gross misconduct, which are not covered under the above category.

## RULES & REGULATIONS

### Major Penalties

#### PROCEDURE FOR IMPOSING MAJOR PENALTIES

For imposing the major penalty as defined above, the following procedure will be followed:

- ( As soon as the information about such indisciplinary action is brought to the notice of the Head of the Institution concerned, the Head of the Institution will suspend the student concerned from attending the classes / practical or any other academic activities.
- ( He will at his discretion constitute the fact finding committee from / within the people working in the institute and the fact finding committee will submit the report at the earliest but within a week's time after inquiring the details by inviting student(s), parent(s) and will record the statements. They will also examine the other witnesses and record their statement. The committee will also examine the circumstantial evidences. On the basis of the report of the fact finding committee, if the Head of the Institution concern feels that the charges leveled against the student fall under the major penalty and these are prima-facie proved then the report of the committee will be submitted to the committee constituted by the Director General (RKU) at University level and after further investigation by the University level committee, if it feels that the student(s) is /are involved in indisciplinary action which amounts to gross misconduct then they will make recommendations for the major penalty to be imposed and will be submitted to the Director General (RKU) and on the decision of the Director General (RKU), a show cause notice shall be issued to the student concerned and after the reply received from the student concerned, the final decision about imposing the penalty will be taken by the Director General (RKU).

#### THE MAJOR PENALTY INCLUDES FOLLOWING:

- ( In case of criminal act or moral turpitude, the initiation of police action against the student(s).
- ( Prohibiting the student concerned from appearing in the course or courses in Semester End Examinations.
- ( Detention of the student(s) for a semester or more.
- ( Rustication from the University or from its institutions for a period of one year or more.
- ( Permanent rustication from the RK University or from its Institutions.
- ( Any other major penalty, which the Director General (RKU) feels appropriate to impose.
- ( If the individuals committing or abetting 'ragging' are not identified, collective punishment could be executed to act as a deterrent punishment and to ensure collective pressure on potential 'raggers'. In case the student is involved in any kind of ragging and is punished for the same, the mention of the same will be incorporated in his / her migration certificate.

## RULES & REGULATIONS

### Minor Penalties

#### THE MINOR PENALTY INCLUDES FOLLOWING:

For any other in disciplinary action other than the in disciplinary act covered above, the Head of the Institution will be competent to take action against the student concerned and impose minor penalty after hearing the student concerned and also the other persons, which the Head of the Institutions feels appropriate or the person designated by the Head of the Institute.

The nature of minor penalties which can be imposed:

- ( Warning
- ( Giving special assignments of the nature for which the Head of the Institutions will be competent to decide.
- ( Imposing fine
- ( Putting the student on conduct probation for the period, which the Head of the Institution feels appropriate.
- ( Prohibiting to the student to appear in limited to two subjects in Mid Semester Examinations / Mid Term examinations including Block Semester Examinations.
- ( Suspending student for attending classes for a period not more than one week.
- ( Any other minor penalty the Head of the Institute feels appropriate. Notwithstanding anything contained in these rules, the above provisions will not be made applicable to the students who have used unfair means in the Examinations or for the purpose for which the separate provisions are provided in different academic regulations.



## RULES & REGULATIONS

### Attendance

- ( A candidate must have attended not less than 85 per cent of classes in any individual subject theory or practical.
- ( The students will not be allowed to go on leave, unless there is an extreme necessity and acceptable reasons. Under special circumstances, a few days leave can be allowed but no benefit of leave will be given in the counting of attendance or for any other purpose related to examination or evaluation process.
- ( Every student is required to attend all the lectures, tutorials and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 10% on medical grounds or for other genuine reasons beyond the control of students.
- ( A further relaxation of attendance up to 10% for a student can be given by the Head of the Institution/College provided that he/she has been absent with prior permission of the Head of the Institution/College for the reasons acceptable to him.
- ( No student will be allowed to appear in the Semester Examination if he/she does not satisfy the overall average attendance requirements of Clause 1 to 4.
- ( The attendance shall be counted from the date of admission in the Institute or start of academic session whichever is later.
- ( If 85% attendance in each subject is not completed a student cannot appear at End Semester Examination in a subject in which attendance is less than 85% and / or assignment is not completed.

## RAGGING IS PROHIBITED

“The most inhumane act is the offence of Ragging on a human being by an inhuman creature....”

Ragging is an offence under GUJARAT PROHIBITION OF RAGGING ACT, which defines ragging as:

“Causing, inducing, compelling or forcing a student, whether by way of practical joke or otherwise, to do any act which detracts from human dignity or violates his/her person or exposes him/her to ridicule from doing any lawful act. By intimidating, wrongfully restraining, wrongfully confining, or injuring him or by using criminal force on him/her or by holding out to him/her any threat of intimidation, wrongful confinement, injury or the use of criminal force.”

- ( Ragging in all its forms is totally banned in this University including in its departments, constituent units, all its premises (academic, residential, sports, cafeteria, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private.
- ( Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty which may extend to ten thousand rupees.
- ( Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- ( An offence of Ragging may be charged either on a written complaint by the affected or on independent finding of the Anti Ragging Squad.

The Institution is bound by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009.”

In order that no incidence of Ragging is ever reported at RK University, an Anti – Ragging Committee which governs the prevention of any means of Ragging either within or outside the college.

**There have been no incidents of Ragging at RK University till date.**

## WOMEN'S CELL

RK University

In pursuance of the direction issued by the Hon'ble Supreme Court of India in the case of Vishakha and others vs. State Govt. of Rajasthan & others reported in 1997 (6) SCC 241, RK University issued following norms to prevent harassment of women under the

### WOMEN IN WORK PLACE : TO WORK WITHOUT HARASSMENT

On 13h August 1997, the Supreme Court of India held that sexual harassment of women is a violation of the fundamental right of women to work in a safe environment. The Supreme Court has defined 'sexual harassment' to include

- ( Physical contact and advances
- ( Demand or request for sexual favors
- ( Sexually colored remarks
- ( Display of pornography
- ( Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

Often such behavior goes unpunished because of hesitation on the part of women to report such behavior out of a sense of shame or fear or both. It is important for women to protest against any behavior that they feel is unwanted and unacceptable. The Women's Cell at RK University has been set up with the aim of providing women an appropriate complaint mechanism against unwelcome sexually determined behavior whether directly or by implication.

### WHAT ACTION CAN BE TAKEN AGAINST THE OFFENDER?

After it has been proved that the offender has indulged in sexual harassment in the work place, appropriate disciplinary action would be taken against him irrespective of his status in the Institute (staff, faculty, student). Where such conduct amounts to a specific offense under the Indian Penal Code or under any other law, a complaint will be made to the appropriate authority for action in accordance with the law.

Care shall be taken by the Woman Cell to ensure that the victims of sexual harassment and the witnesses shall not be victimized while dealing with the complaint. The victims also have the option to seek transfer of the perpetrator or their own transfer.

### THE ROLE OF WOMEN'S CELL

- ( To act as Inquiry Authority on a complaint of sexual harassment.
- ( To ensure that victims and witnesses are not victimized or discriminated because of their complaint.
- ( To take proactive measures towards sensitization of the staff, students and faculty members of RK University on gender issues.

## SUGGESTION TO PARENTS

RK University

Your participation is of utmost importance as far as the progress of your ward is concerned. The academic excellence of your ward is a joint effort between you and the institute.

### HENCE, WE REQUEST YOU TO TAKE THE FOLLOWING STEPS FOR THE BETTERMENT OF THE STUDENT:

- ( Keep a copy of the Academic Calendar given to your ward and do regular follow up regarding the schedule of the semester mentioned in it.
- ( Ask your ward about his/her progress in various courses (assignments and laboratory work, attendance, class-tests etc) at regular intervals.
- ( Pay a visit to the University and meet the concerned faculty members at least once a month. You can meet the faculty members on every working Saturday.
- ( Motivate your ward to do the assignments on his own using books and study material provided by the school.
- ( Do not allow your ward to bring mobile phone on the campus.
- ( Make sure that your ward does not remain absent from the class unless under unavoidable circumstances.
- ( Encourage your ward to participate in all curricular and co-curricular activities.
- ( Co-operate with the faculty members to improve the performance of your ward.

## ACADEMIC REGULATIONS.\*

Faculty of RK University

### DEFINITIONS

In these regulations unless the context otherwise requires,

- A.** "University" means the RK University formed as per Gujarat Act no. 25 of 2011 by the Government of Gujarat.
- B.** "School" means constituent school of RK University.
- C.** "Program" means Bachelor of Technology (B.Tech.), Bachelor of Pharmacy (B.Pharm), Diploma in Engineering (D.Engg.), Master of Business Administration (MBA) etc.
- D.** "Branch" means specialisation in a program like Degree in mechanical Engineering (B.Tech.), Diploma in Electrical Engineering (D.Engg.) etc.
- E.** "Course" means a theory or practical subject, designated by its course number or course title, which is normally studied in a semester. For example, MA101 for Mathematics course of 1st semester.

#### 1. Attendance

- a.** Each semester is considered as a unit and the candidate has to put in a minimum attendance of 85% in each subject.

#### 2. Credit System

- a.** All the programs of University are based on Credit System.

#### 3. Assessment and Grading

- a.** The assessment will comprise of Continuous Internal Evaluation (CIE) and Semester End Examination (SEE). The sum of CIE and SEE in a given course is used to assign a Letter Grade.

- b.** The Letter Grade will be assigned based on an Absolute Grading System

- c.** In absolute grading system, the grade would be assigned directly based on the total raw marks (CIE + SEE) secured by the student according to the following table:

Grading system for all constituent schools except School of Physiotherapy		Grading system for School of Physiotherapy	
RANGE OF MARKS	GRADE	RANGE OF MARKS	GRADE
Marks >= 90%	A+	Marks >= 90%	A+
80% <= Marks < 90%	A	80% <= Marks < 90%	A
70% <= Marks < 80%	B+	70% <= Marks < 80%	B+
60% <= Marks < 70%	B	65% <= Marks < 70%	B
50% <= Marks < 60%	C+	60% <= Marks < 65%	C+
45% <= Marks < 50%	C	55% <= Marks < 60%	C
40% <= Marks < 45%	D	50% <= Marks < 55%	D
Marks < 40%	F	Marks < 50%	F

## ACADEMIC REGULATIONS.\*

Faculty of RK University

- d.** The possible letter grades and the corresponding grade points are as follows:

GRADE	A+	A	B+	B	C+	C	D	F
GRADE POINTS	10	09	08	07	06	05	04	0

#### e. Grade Point Averages

- i.** The credit points earned by a student are used for calculating the Semester Grade Point Average (SGPA) and the Cumulative Grade Point Average (CGPA), both of which are important performance indices of the student. SGPA is equal to the sum of all the total points earned by the student in a given semester divided by the number of credits registered by the student in that semester. CGPA gives the sum of all the total points earned in all the previous semesters and the current semester divided by the number of credits registered in all these semesters. Thus,

$$SGPA = \frac{\sum [(Course\ credits) \times (Grade\ points)] \text{ for all Courses in a particular semester excluding transitional grade}}{\sum [(Course\ credits) \text{ for all courses registered in that semester excluding transitional grade}]}$$

$$CGPA = \frac{\sum [(Course\ credits) \times (Grade\ points)] \text{ for all Courses, excluding transitional grade until that semester}}{\sum [(Course\ credits) \text{ for all courses excluding transitional grade until that semester}]}$$

- ii.** The SGPA and CGPA respectively declare the academic performance of a student at the end of a particular semester and at the end of successive semesters.

- iii.** When it becomes necessary to provide absolute marks equivalent to the Letter Grades, the same shall be provided based on the guidelines issued by the University from time to time.

## ACADEMIC REGULATIONS.\*

Faculty of RK University

### 4. Examinations and Passing Standards

- a. A candidate must secure a minimum of 40% in CIE and minimum of 40% in Semester End Examination (SEE) in order to be considered as having passed the given course. (A candidate of school of Physiotherapy must secure minimum of 50% in CIE and minimum of 50 % in SEE in order to be consider as having passed the given course.)
- b. Wherever Laboratory Classes are scheduled, it is necessary that the theory subject corresponding to that laboratory should be scheduled in the same semester wherever applicable and will be classified as one subject with both Lecture & Laboratory hours indicated.
- c. Even though in the curriculum, the above mentioned procedure is followed, for all practical implementation purposes, Theory Subject and Laboratory component of the subject will be dealt separately; having independent slots for Theory and Labs and also the evaluation is carried out independently as per the guidelines stated in the regulations.
- d. For theory /laboratory courses
  - I. Theory/ laboratory courses will have two components: Continuous Internal Evaluation (CIE) and Semester End Examination (SEE).

COMPONENT	MARKS
Continuous Internal Evaluation (CIE)	50 or 20*
Semester End Examination (SEE)	50 or 80*

\* for School of Pharmacy

- e. For awarding grades for subjects having theory and laboratory components, the marks scored both in theory and laboratory will be considered together with weightage as calculated by corresponding credit allocation.
- f. A student found to indulge in unethical conduct during any exam (CIE/SEE) must face an enquiry by the Unethical Conduct Review Committee (UCRC) of the Institute on specified date at specified time. The committee, after enquiry, shall submit a written report to the Provost (VC) recommending suitable penal action. The Provost (VC) will issue further appropriate orders in this regard.

## ACADEMIC REGULATIONS.\*

Faculty of RK University

### 5. Procedure in case of failure

- a. If a candidate fails to obtain the minimum grade in a particular course (theory / practical), the candidate is required to reappear for the theory / practical in the supplementary examination which will be conducted few days after the declaration of results. If he/she fails to get minimum grade in the supplementary examination for the core course, the candidate is required to re-register for the examination in the subsequent semesters as and when it is offered.
- b. Normally the supplementary examination is conducted only for the failed candidates. The fact that the student has taken the supplementary examination will be reflected in the Semester Grade Report by a mark '\*' against the subject.
- c. The university will conduct supplementary examination within two weeks from the date of declaration of results. Such of those failed candidates who wish to take up supplementary exams need to register for the same by paying prescribed examination fees.

### 6. Awarding Honours

- a. After meeting all the academic requirements, a student is awarded honours as shown below:

CGPA	HONOURS
$5 \leq \text{CGPA} < 6.25$	Pass (PS)
$6.25 \leq \text{CGPA} < 6.75$	Second Class (SC)
$6.75 \leq \text{CGPA} < 7.75$	First Class (FC)
$\text{CGPA} \geq 7.75$	First Class with Distinction (FCD)

- b. A student must secure a minimum CGPA of FIVE (5) in order to become eligible for the award of the degree for which he/she was enrolled.



## ACADEMIC REGULATIONS.\*

Faculty of RK University

### 7. Vertical Progression

- a. Diploma programs:
  - i. The student shall earn all the credits of the 1st semester to progress to 5th semester.
  - ii. The student shall earn all the credits of the 2nd semester to progress to 6th semester.
- b. Undergraduate programs:
  - i. The student shall earn all the credits of the 1st semester to progress to 5th semester.
  - ii. The student shall earn all the credits of the 2nd semester to progress to 6th semester.
  - iii. The student shall earn all the credits of the 3rd semester to progress to 7th semester.
  - iv. The student shall earn all the credits of the 4th semester to progress to 8th semester.
- c. Postgraduate programs:

A student shall not be allowed to progress to the next higher semester if he/she has backlogs in more than 4 courses in the previous semesters not including the immediately preceding semester. 'F' grade obtained in mandatory non-credit courses are not included in this count of 04 (Four).
- d. However, failure to secure a minimum CGPA = 5.0 at the end of any academic semester, shall attract a warning before approval of the student to continue in the following semester

### 8. Termination from the program

The admission of a student to the program may be terminated and the student asked to leave the School in the following circumstances:

- i. The Student fails to satisfy the requirements of maximum time duration to complete the respective program.
- ii. The student fails to satisfy the norms of discipline specified by the School from time to time.

\* This is a summarized version of the regulation for student information only. Though this version is updated to reflect current policies, concerned people are advised to contact RKU office for current regulation.



## OUR CAMPUS

The University is situated in the outskirts of Rajkot City with a sprawling and green campus of 40 acres with State of the Art infrastructure. The RK University Campus is well connected through road with GSRTC Buses and private operators plying from city. The fully residential campus offers students a peaceful and conducive study environment along with facilities like hostel, mess and canteen, indoor and outdoor sporting activities. The campus offers hostel-facilities for nearly twelve-hundred students.

