



APPLICATION FORM FOR THE ANNUAL CONVOCATION FOR CONFERRING DEGREES/DIPLOMA

To,
The Controller of Examinations,
RK University, Rajkot
Sir,

I request admission to the following Degree/Diploma of the RK University of Rajkot at the annual convocation which is going to be held in October - 2018.

1. Name of the Candidate:- (in Block letters in English as per the examination record)

(FIRST NAME)

(MIDDLE NAME)

(LAST NAME)

2. Name of the School :

3. Enrollment no. :

4. Program :

5. Branch / Specialization :

6. Month & year of last exam:

7. I opt for obtaining the degree/diploma certificate in person in absentia

8. Mode of payment : Cash Demand draft Cheque

D.D./Cheque No. Name of Bank

Address (For Correspondence in Block Letter)

Name :

Address :

Pin Code :

Mobile No.:

Name :

Address :

Pin Code :

Mobile No.:

Student Copy

Enrollment no :

Student Name :

Received Rs.: by Cash or DD or Cheque | DD / Cheque No. :

Bank :

Date : Name of Receiver :

Declaration

I hereby solemnly declare and promise that, I have provided correct information which is required to admit to the degree/diploma, I promise that I will maintain purity and reputation of this glittering occasion of RK University.

Date:

Place:

Email ID:

Signature of the candidate

IMPORTANT INSTRUCTIONS FOR THE RECIPIENT OF DEGREE / DIPLOMA CERTIFICATE FOR CONFERRING DEGREE / DIPLOMA

- (If candidate has ticked in absentia, certificate will be mailed by registered post after convocation as per the address filled in by the applicant.
- (Fee to be paid is Rs. 1000, which is for certificate and other logistical requirements. Fees can be paid by DD / Cheque in favor of **RK University** or by using **Paytm**.
- (All the candidates requested to write their full name and postal address in capital Letter so as to enable this office to send you degree/diploma certificate by registered post in case of absentia.
- (To attend the convocation online registration is mandatory. Registration link will be available on RKU website in the month of September - 2018.
- (On the day of convocation Rs.500 will be charged as caution money for dress/gown which will be refunded.
- (For any query write us at: convocation@rku.ac.in .